HOW TO CREATE PLAYLISTS USING NAXOS MUSIC LIBRARY (FOR STUDENTS)

This database provides listening access to over 85,810 CDs with over 1,248,200 tracks, with about 800 new CDs added each month. The collection includes over 378 classical, jazz and world music labels. There are also synopses of over 700 operas, a pronunciation guide for composer and artists names and a glossary of musical terms.

1. Go to the Library’s homepage: http://qcc.libguides.com/libraryhome

2. Scroll down to Subject Guides (on left) and click on Music.


4. Click on: Naxos Music Library.

5. Click on Playlists.
6. If you have not yet created an account, click on: Sign Up (on the right-hand side). If you already have an account, please go to step 9.

7. Fill in the required information and click on: Register New Account Now. (Please write down the e-mail address you used and your password).

8. Wait for the Registration Completed screen to appear, and then check the e-mail account that you used in order to activate your Naxos account.
9. If you are a returning user, click on Login.

10. Enter the e-mail address and password you created and click: Login Now.

11. The first time you log into Naxos Music Library on a computer, you will see the following screen. Be patient as this process can take up to 2 minutes.
12. You will see the following screen:

13. You will be able to organize your playlists into folders. On the left side of the screen, you can create New folders. You can also create New Playlists, giving the playlists unique names to help you identify what they contain.

You are now ready to create playlists. At the top of the screen is a box labeled Keyword Search.

14. You can search by keyword, composition, composer or artist in the keyword search box. You can also use a combination of keywords from the composition, composer, and artist. If you have a catalog number (i.e., K.380) you can type this into the Keyword Search box as well. Click Search.

15. Click on the name of the work you wish to add to your playlist.
16. Select the tracks, or pieces, you wish to add to your playlist. Note that you will see the name of the track, or piece, and the time of each track. At the top you will see the total playing time for the disc you have selected.

17. Click on Add to Playlist.

18. A new window will appear. The first time you do this you will need to Add New Playlist. Click SAVE when you are done.
19. You can now add more pieces or tracks to your playlist by going back to Step 1, and in Step 17 adding to an existing playlist.

20. When you have finished creating your playlist, you will need to click on Playlists to listen to a selected playlist.